The Town of Lenox is looking for a Secretary to take the minutes at the monthly Zoning Board of Appeals Meetings on the 4^{th} Tuesday of the Month, approximately 7-9 p.m. Job would entail taking minutes, preparing packets for the Board Members and any other work associated with this. Pay is \$100.00 per meeting. If interested, please send a letter of interest to supervisorassistant@lenoxny.gov no later than November 14^{th} .